

**PROCEEDING OF THE GOVERNING COUNCIL MEETING HELD ON
29.09.1999 AT K.I.M.S. HUBLI UNDER THE CHAIRMANSHIP HON'BLE
MINISTER FOR MEDICAL EDUCATION SRI.SHANKAR NAIK**

MEMBERS PRESENT :

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| 1. | Dr.M.SHANKAR NAIK
Hon'ble Minister for Medical Education,
Government of Karnataka,
Vidhana Soudha,
Bangalore-560 001 | CHAIRMAN |
| 2. | SRIJYOTI RAMALINGAM,
Secretary to Government,
Medical Education Department,
Bangalore. | MEMBER |
| 3. | Dr.CHANDRASHEKAR SHETTY,
Vice Chancellor,
Rajiv Gandhi University of
Health Sciences,
Bangalore. | MEMBER |
| 4. | Dr.J.H.MAKANNAVAR,
Principal,
K.I.M.S.,
HUBLI | MEMBER |
| 5. | Dr.R.B.PATIL,
Nursing Home,
Vidyanagar, Hubli | MEMBER |
| 6. | Dr.ABDUL KAREEM,
Old Hubli | MEMBER |
| 7. | Dr.JAYARAMAIAH. B.
Director,
V.I.M.S. Bellary. | SPL. INVITEE |
| 8. | Shri.V.A.MACHAKNUR,
Chief Administrative Officer,
K.I.M.S. Hubli. | SPL. INVITEE |
| 9. | Shri.B.S.SASALATTI,
Financial Advisor,
K.I.M.S. Hubli. | SPL. INVITEE |

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K.I.M.S. Hubli. | SPL. INVITEE |

10. Dr.V.N.BIRADAR,
Director, K.I.M.S. Hubli.

MEMBER SECRETARY

OTHER OFFICERS PRESENT:

1. Dr.K.RAMESHCHANDRA NAIDU, I/C, Medical Superintendent, K.I.M.S. Hospital.
2. Dr.HUKKERI, Medical Superintendent, Mental Hospital, Dharwad.
- 3.
4. Sri.S.H.SAWAKAR, Estate Officer, K.I.M.S. Hubli.

Director of K.I.M.S. Welcomed Hon'ble Minister and Members to the meeting.

SUBJECT: 1 APPROVAL OF PREVIOUS G.C.MEETING HELD ON 26.06.1999.

Director read over previous meeting proceedings. The proceedings were approved with following modifications.

Under item No.2, regarding operation of waiting list, Director requested that the term waiting list be corrected and read as Reserve list and operate it whenever vacancies arise or the need for recruitment is felt by the institute.

While reviewing the action taken on the proceedings, Hon'ble Minister expressed his displeasure for not implementing A.I.C.T.E.Scale for KIMs recruits. Both the Hon'ble Minister and medical Education Secretary directed the Financial Advisor to take immediate steps in this regard. Hon'ble Minister also expressed his displeasure about the working of the Hospital and steps being not taken to improve the clinical facilities to the patients. He stressed the need for improving the supervision of the Hospital working and specific responsibilities of Heads of the Departments, R.M.O. Medical Superintendent and the Principal.

Regarding the Civil works being taken up by K.I.M.S. the council decided to have Dr.Abdul Kareem and Dr.R.B.Patil as members of the work supervision committee

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with Chief Administrative Officer as convenor deleting Dr.P.N.Halagi and Dr.Chandrashekhar Shetty. This Committee can supervise all the works of the K.I.M.S. and certify regarding the quality of the works carried out to help them to carry out their job they may take the assistance of an independent agency or independent technical person and remuneration may also be paid to such experts after discussion with the Director.

Secretary to Government suggested to put one Security Guard round the Clock to watch the Helipad land of K.I.M.S.

Hon'ble Minister suggested the service charges being collected for various services in the Hospital be kept separately and the said amount may be utilised for providing and improving the facilities in the Hospital. For this a Committee under the Chairmanship of the Superintendent may be constituted with R.M.O. and two Head of the Departments and as members.

With these modifications and suggestions the proceedings of the previous Council Meeting were confirmed.

SUBJECT NO.2: CREATION OF TUTOR POSTS AT KIMS HUBLI

Deferred

SUBJECT NO.3 : FILLING UP OF CLASS "C" VACANCIES IN K.I.M.S.

C.A.O. explained to the council that applications were called for in 1997 for filling up of certain ministerial posts. But the local Employment Officer raised objection saying that this is against the rules and all the vacancies are to be notified to the Employment Exchange and appointment have to be done by calling for list from the Employment Exchange only.

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This matter was discussed and Local Asst. Director of Employment Exchange was called to the meeting. Employment Officer explained that all the vacancies have to be notified to the Employment Exchange as per the existing rule. However, he said that he has no objection if the vacancies are notified and filled up by giving open advertisement. Hon'ble Minister suggested that all the existing vacancies of Ministerial and other Class III posts to be filled up by calling for applications and copy of the said notification be sent to the Employment Exchange. Employment Officer agreed to this suggestion. It was decided to fill all the applications received in 1997 and to call for a fresh application through paper advertisement. The Posts approved for filling up are as follows. While filling the vacancies roster shall be strictly adhered to:

1.	First Division Assistants	5
2.	Stenographer Gr-I	6
3.	Stenographer Gr.II	1
4.	Stenotypist	3
5.	Typist Gr-I	2
6.	Typist Gr-II	1
7.	Clerk Cum Store Keeper	2
8.	Clerk Cum Typist	6
9.	Typist Cum Storekeeper	1
✓10.	Radiographer	2
✓11.	Artist Cum Photographer	1
✓12.	Linen Keeper	1
✓13.	Receptionist	2
✓14.	Sr.Pharmacist	2
✓15.	Sr. Non-Medical Supervisor	1
✓16.	Sr. Lab Technician	5
✓17.	Jr.Lab Technician	16
✓18.	Nursing Superintendent Gr-II	9

✓19.	Sr.Staff Nurse	6
✓20.	Staff Nurse	10
✓21.	Chemist Cum Pharmacist	1
✓22.	Projectionist Cum Mechanic	1
✓23.	Lift Mechanist	1
✓24.	Physiotherapist	1
✓25.	Dietician	1
✓26.	Medical Record Technician	2
✓27.	Nursing Tutor	2
28.	Driver	8
	TOTAL	99

SUBJECT NO. 4 : PURCHASE OF EQUIPMENT AS PER RECOMMENDATIONS
OF THE PURCHASE COMMITTEE HELD ON 18.08.1988 AND
19.08.1999

The Director explained to the Council regarding purchase of various equipments in different departments. The Council went through the list. Director read out the terms and conditions imposed to the suppliers.

The Council in Principle agreed to the proposals of the Purchase Committee. However, the Vice Chancellor, Rajiv Gandhi University of Health Sciences, suggested that while purchasing the imported instruments, the care has to be taken as to the import duty concession being given to the purchase made by Government Institution. So the supplier may be called and they may be asked to give up break up of rates in respect of items that are imported. So that the concession that could accrue to the Institute should not be knocked off by the supplier. The Secretary, Medical Education also suggested that in respect of the instruments which have a computer micro processor component extra care shall be taken to ensure that they are Y2K compliance. So the committee suggested to call the suppliers of item No.12, 13, 14, 15, 16, 19, 20 and 22 for negotiations and placed the proceedings of the negotiations with all the details before the next meeting for approval.

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During negotiation, the committee is expected to examine the customs duty, Sales Tax concept.

The Other items approved by the Purchase Committee may be purchased by placing order after ascertaining their make, tax and rate. These items are items No.1 to 11 and Items No.17, 18 and 21.

SUBJECT NO. 5 : PROVIDING CLINICAL FACILITIES TO S.D.M. COLLEGE OF PHYSIOTHERAPY, DHARWAD IN K.I.M.S. HOSPITAL.

The matter was discussed at length and the proposal was rejected. However, Hon'ble Minister suggested to start a Physiotherapy Unit in KIMS only. Vice Chancellor suggested for creation of Physiotherapy posts before approaching Health University for affiliation.

SUBJECT NO. :6 DEPUTATION OF K.I.M.S. LECTURERS TO P.G.COURSES WITH SALARY BENEFIT.

Director and the Principal brought to the notice of the Council that some of the Lecturers working in K.I.M.S. are now selected for Post-Graduate courses by State Entrance Committee. The Doctors are requesting to relieve them in a week so that they can report to the concerned Institute on 30th of this month. The Council agreed to the proposal to depute the Lecturers for P.G.Courses. However, the Council suggested to obtain a bond from the concerned Lecturers saying that they would be serving the KIMS. Institute atleast for 10 years after their P.G.Courses. If not, the amount spent and the salary paid to them for doing P.G. Course would be recovered with interest. This may be done after ascertaining the correct legal opinion and correct legal documentation.

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SUBJECT NO.:7 APPOINTMENT OF HONORARY DOCTORS IN KIMS:

Director explained to the Council that in some of the departments like Neuro Surgery, Neurology, Cardiology and Radiology the lecturers, are not available and clinical facilities is not available in the Institute. So some of the private Doctors in these specialities are willing to work as Honorary Doctors in the Institute.

The Council after long discussion approved the proposal subject to the condition that in one department not more than one Hon. Professor shall be taken based on actual need.

The System of Honorary Doctors was prevalent in K.M.C. long back and on the same analogy there is a need to reintroduce the honorary service system so that the benefit of medical experts is available to K.I.M.S. patients. The Council felt the following expert Doctors may be appointed on Honorary basis after holding discussion with them on terms and conditions.

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|----|---------------------|---|------------------|
| 1. | Dr.Suresh Duggani | : | Neuro Surgery |
| | Or | | |
| 2. | Dr.Sanjeev Kalsoor | : | - do - |
| 3. | Dr.Hiregoudar | : | Cardiology |
| 4. | Dr.Rajendra Duggani | : | Neurology |
| 5. | Dr.S.P.Baligar | : | Neuro Surgeon |
| 6. | Dr.L.S.Kulkarni | : | Paediatrics |
| 7. | Dr.Gudigar | : | General Medicine |
| 8. | Dr.B.R.Patil | : | Oncology |
| 9. | Dr.Ravi Kalghatagi | : | Oncology |

The Council felt that the honorary doctor can be allotted a unit and in such case his honorarium be Rs.10,000.00 per month. If the honorary doctor is not available, then consultants may be appointed only in Neuro Surgery and Oncology by the Hospital and they may be paid per case basis.

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The Honorary Doctors shall have minimum of 10 years of experience after Post Graduate Degree. The relaxation could be given only in respect of Neuro Surgery and Oncology where there is a problem of experts. Secretary, Medical Education suggested to have not more than one Honorary Surgeon/Physician in a department.

SUBJECT NO. :8 APPROVAL OF NEW WORKS TO BE TAKEN UP IN KIMS PREMISES.

The Council went through the proceedings of the Civil Works Committee Meeting held on 24.09.1999. The Council felt that the works which are already approved in the last General Council meetings be completed first and then the new works taken up. The Council approved the works of the Civil Works Committee which are urgent in nature. The works are:

SL. NO.	NAME OF THE WORK	APPROXIMATE COST
1.	Construction of Laundry Shed	Rs.2.00 Lakhs
2.	Digging of Borewells with pumpsets pipeline etc.,	Rs.3.00 Lakhs
3.	Digging of 2 Borewells with Electrification, Pipeline etc., at Mental Hospital, Dharwad.	Rs.3.00 Lakhs
4.	Painting work of Hospital corridors and in Ward NO.105.	Rs.2.50 Lakhs
5.	Providing SWG pipes and downtake pipes in the hospital.	Rs.3.00 Lakhs
6.	Conversion of Ward 305 as ICU and ICCU	Rs.9.50 Lakhs
7.	Providing Air Condition to operation theatres	Rs.35.00 Lakhs

The Council felt that the other works would be taken up only after discussion in next committee depending on the availability of the funds.

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Chief Administrative Officer, explained that there is a need for check measurement of the works carried out by the Estate Officer, K.I.M.S. After discussion it was suggested that an Engineer could be appointed on contract basis for a period of 6 months. He will record the measurements of the Civil works done and the Estate Officer could record the check measurement. However, the council felt that the committee constituted of G.C. Members comprising of Dr.Abdul Kareem and Dr.R.B.Patil with C.A.O. as convenor should supervise all the works carried out and certify regarding the satisfactory completion of the works. The Committee may be get the expert opinion of any private consultant Engineers in carrying out its duties.

Estate Officer submitted in the meeting that the technical security of the works under taken by K.I.M.S. may be got done by P.W.D. (not technical sanction) Estate Officer said he will complete all the approved works in next 2 months.

SUBJECT NO :9 COLLECTION OF FEES FROM THE PATIENTS AS PER THE GOVERNMENT ORDER.

The Superintendent of the Hospital stated that as per the instructions of the Project Director, KHSDP the Service Charges for various services, facilities given in the Hospital are to be collected from the patients. The Government Order authorising to collect on of such charges has already been issued on 10.03.1988. At present the charges are being levied only for special wards and in rare cases in other wards, as per the Government order mentioned above the charges for various services are fixed.

The Council after detailed discussion felt that the service charges on the lines of the Government Order may be utilised for improving the facilities in the Hospital. The Council also approved levying of the charges as proposed by the Hospital Superintendent in respect of the Ultra Sound, E.C.G., Tread Mill Test, and X-Ray films and Cobalt Therapy. This is already being done in other District and Taluk Hospitals aided under K.H.S.D.P. Programme. However, concession could be shown to the poor patients as per Government

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Order. The Council suggested that levying of such charges may be started from 15.10.1999 while ascertaining the Income of the patients. The Superintendent of the Hospital may work out the modalities for assessing the income of the patient before levying X-Ray service charges.

SUBJECT NO:10	PURCHASE OF VEHICLE TO K.I.M.S. HUBLI
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Director explained that there are only 2 vehicle available in the K.I.M.S. The number of Officers being more, the Council agreed to buy one more car for the use of Administrative and Accounts Department. The available cars could be utilised one by Director and other car by Principal (and Superintendent together). The log books will be certified by C.A.O. Other log books will be certified by respective officials.

A. Hon'ble Minister brought to the notice of the council that there are complaints from the public since last more than 20 days, the X-ray films are not available in the KIMS Hospital and patients are being directed to go outside for getting the X-ray. The Minister said this is a very objectionable and no efforts are made to get the X-ray Films, even after a lapse of so many days. He told the Superintendent of KIMS Hospital is responsible for this and says this is a serious lapse and total unconcern on the part of the Hospital Superintendent and concerned officers. So, the Minister directed to immediately relieve the concerned incharge lay Secretary of the Hospital and the office superintendent of the stores.

The Secretary, ME Instructed to the Director not to give scope for such lapses in future. He suggested that in case of any emergencies local purchases could be done in the interest of patients within the financial powers of the Medical Superintendent. The financial powers given to the Superintendent and Principal could be made use in such circumstances.

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11. Hon'ble Minister enquired about the Forest Land Survey No.68 given on lease to KIMS and whether it could be given to the KIMS employees for construction of Houses. C.A.O. explained that land is given to KIMS on lease basis for a period of 30 years which is due to expire in the next 2 to 3 years. The survey number being uneven is of no use for any of the KIMS purposes. Whether the land being on lease to KIMS could be given on sub-lease/allotted to the KIMS employees is a matter of rules and regulations. The Council said that the land cannot be sub-let to others. Hence, if the land is of no use to KIMS. It may be given back to the Forest Department and the employees can approach Forest Department for their allotment. Secretary to the Government, Medical Education suggested that the following resolutions be adopted in respect of starting of Psychiatric unit in KIMS. In view of the directions given by Hon'ble High Court of Karnataka and the under taking even to the Court.

1. A PSYCHIATRIC UNIT WILL BE CONSTITUTED IN KIMS BY CONVERTING THE FOLLOWING POSTS

- a) One Professor of Pathology Department, One Assistant Professor of Pathology, One Professor of Bio-Chemistry, One Assistant Professor of Bio-Chemistry and Two Lecturers of Anatomy.
- b) The Council resolved to give Rs.50,00,000 (Rupees Fifty Lakhs only) out of KIMS fund towards development of infrastructure and other facilities at KIMS. This amount will be spent subject to relaxation of order by Hon'ble High Court of Karnataka.

The Council directed that the salary of Inservice Doctors who are deputed for P.G. Courses to KIMS is to be borne by the Health & Family Welfare Department and they should not be paid out of KIMS fund. This shall be ensured by the Financial Advisor and Principal while giving admission to P.G.Courses and letter should be written to Treasury Office Hubli in this regard.

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Hon'ble Minister placed before the Council, the representation received seeking permission to install Dr. Ambedkar Statue in KIMS premises. Council after discussions over the matter directed Director of KIMS to find out suitable place for installing the statue other than the existing place.

ADDITIONAL SUBJECT WITH THE PERMISSION OF CHAIRMAN

1. Sanctioning of charge allowance to Asst. Surgeon working as Lecturer.

The subject was discussed and as per rules no such charges allowances is allowed as no incharge arrangement is involved in this. Hence proposal was rejected.

2. Change of cadre of Dr.Raviraj Raikar, Asst. Professor of Surgery to Urology.

Dr.Raviraj Raikar is a qualified surgeon in Urology. Considering the vacancy position in the Urology Department and the qualification, the council permitted to convert Dr.Raviraj Raikar as Asst. Professor of Urology instead of Asst. Professor of Surgery.

3. Purchase of Microscopes:

Principal of the college explained to the council that in the department of Microbiology, Microscope instrument with all accessories is installed keeping in view of the MCI inspection that was to be held on 06.09.1999 The working of the Microscope is found to be satisfactory by the Technical Evaluation Committee of the department. The instrument is installed by Analytical Automation (I) Pvt. Ltd., Bangalore. The Principal sought the permission to purchase the said Microscope at the cost of Rs.4,33,182.00 (exclusive of taxes).

In view of the circumstances explained by the Principal. the council approved the purchase of Microscope at the cost of Rs.4,33,182.00.

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Enhancement of honorarium to Dr. (Mrs.) V.V.Gangal and Dr.A.S.Akkamahadevi.

Dr.(Mrs) V.V.Gangal and Dr.A.S.Akkamahadevi are appointed as honorary professors of Anaesthesiology and Medicine respectively during the month of February, 1999 on their retirement and Rs.9,000/- is fixed as their honorarium. However, these doctors have given a representation saying that their honorarium be increased, taking into consideration the present A.I.C.E.T. Pay scale being given to the Medical College Teaching Staff.

The Council after discussing in detail over the matter felt that looking to the qualification and experience of these Professors and taking into consideration present pay scales, decided to fix the honorarium as Rs.15,000/- p.m. to the Professor. If retired Asst. Professor or Lecturer is appointed on contract basis they may be paid Rs.12,000/- and Rs.10,000/- pm. Respectively. The council also suggested that instead of reappointing them under K.C.S.R. Provisions, they be appointed on contract basis. The Council agreed to appoint one retired professor in each department wherever necessary on contract basis on these terms and conditions.

5. Creation of posts of Accounts Officer (Asst. Controller) under Financial Advisor.
Financial Advisor submitted before the council that the bills of all Development works and number of other establishment bills are to be prepared and paid in the accounts section of the Director's Office. For this a middle level Accounts Officer post is to be created for the purpose of drawing and disbursing. The Council after discussion approved the proposal and directed to write to the State Accounts for this purpose. Salary of the deputed officer may be drawn against an earmarked vacant post.
6. Director mentioned the need for having a pager system within KIMS premises to the clinical staff, so as to improve the attendance of the clinical emergency staff at casualty or emergency wards and also to know the whereabouts of the staff. After discussion it was felt that there is no need for such a system and the proposal was

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rejected. However, medical education Secretary suggested to find out whether this system was working well in NIMHANS and Command Hospital, Bangalore. Only after the satisfactory report from them this proposal could be again brought before the Governing Council.

7. Payment of stipend to Ophthalmology Assistants

The Director brought to the notice of the Council the trainees who were deputed for Ophthalmic Assistants Training during the financial year 1997-98 are not paid their stipend due to the lapse of the budget in 1997-98. In view of the pressure being put by such assistants for payment of stipend, the permission is sought to make the balance payment of stipend. After the discussion, the council felt that the trainees were deputed from Health & F.W. Department and stipend could be claimed in Health & F.W. Department and not out of KIMS fund. The trainees may be directed to approach their Director in the matter.

8. Incinerator

It was decided to go round 4 or 5 institutes where the Incinerators have been installed and also get in touch with pollution control board before finalising the incinerator.

9. Auto Analyser - Defered

10. Making Deposit in K.E.B. towards KIMS quarters:

The Chief Administrative Officer, explained that the KEB has recently enhanced the deposit ranging between Rs.500/- to Rs.2000/- in respect of KIMS quarters especially G.O. Quarters. The occupants of the quarters are insisting that the deposit be made by KIMS to KEB. The total amount comes to about Rs.2,00,000/-.

This is being deposit towards KIMS quarters to KEB, the council permitted to make the deposit out of KIMS fund.

The Council agreed to the suggestions made by the Secretary that Deputy Commissioner, Dharwad, being appointed to look after Mental Hospital works at Dharwad be invited to KIMS Governing Council meeting and also the KIMS Hospital being taken up for improvement under KHSDP, the KHSDP Executive Engineer may also be called for next meeting.

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The Council felt that the meeting of Financial Committee be held to review the financial position and various other financial aspects of Institute early.

The Hon'ble Minister suggested that there is a need for total improvement in the working of the Institute. Various suggestions and directions issued earlier are not being carried out effectively. Hon'ble Minister directed all Officers of the Institute to evince more interest and improve the image of the Institute.

11. The Chairman and Medical Education Secretary and also to Vice Chancellor suggested that the Hospital should buy drugs from the reputed companies as is done by the private hospital.

They suggested that a drug purchase committee to be set up and recommend the companies from which various drugs to be purchased.

As far as tablets are concerned they should be brought in strip packing.

The Hospital should also negotiate with the companies to get them at exclusive hospital prices.

12. The Director was asked not to purchase any costly equipments apart from those permitted by the Purchase Committee. This is in view of the Karnataka State Government negotiations with a Government of Finland for the purchase of costly equipments to all the four medical colleges, like CAT SCAN etc. The G.C. agreed for the payment of equipments over a period of 10 to 15 years in equal yearly instalments. These instalments will be deducted from grants that are released to the Institute year after year till all the instalments are paid.

The Meeting was concluded with the Vote of Thanks by the Director.



(DR. M. SHANKAR NAIK)

CHAIRMAN,

GOVERNING COUNCIL,

KARNATAKA INSTITUTE OF MEDICAL
SCIENCES, HUBLI & HON'BLE MINISTER OF
MEDICAL EDUCATION,

No. GCM/3/99-2000

Office of the Director,
Karnataka Institute of Medical Sciences,
Hubli. Dated : 4-10-1999

1. Copy submitted to Hon'ble Minister for Medical Education for Kind Information.
2. Copy submitted to Secretary to Govt. Medical Education, M.S. Buildings, Bangalore.
3. Copies forwarded with compliments to all the Members, Special invitees and other Officers present.
4. Copy forwarded to C.A.O., Medical Superintendent, Principal and F.A.
5. Estate Officer, KIMS Hubli with directions to take immediate action as per proceedings and report compliance within a month.

O/C


Director,

Karnataka Institute of Medical Sciences, Hubli

Ms. 6/10/99
Dir/Despatch Clerk.
Karnataka Institute of Medical Sciences,
HUBLI - 22